

PINE CREEK TOWNSHIP  
MEETING MINUTES OF OCTOBER 2, 2024

The Pine Creek Township Board of Supervisors held the regular monthly meeting on October 2, 2024, at 7:00 pm, with Supervisors John M. Reese, Dean L. Edwards, Jr., and Dave Winkleman, Jr., present.

Public Attendees: Greg Love, Ken Packard, Pam Smith, Ken Leitch, Matt Stover, Jim Hess, Bonnie Nichols, Jami Bower, Taryn Saar, David Dewald, Rebecca Dunlap, Erin Winslow, and Thom Rosamilia, Esquire

**Individuals recording the meeting:** None

**Meeting Minutes**

Chairman Edwards asked if there were any changes or additions to the minutes from the September 4, 2024, monthly meeting; there being none, Supervisor Winkleman made a motion to approve the minutes as presented; seconded by Supervisor Reese, MCU.

**Financial Report & Invoices**

Supervisor Reese made the motion to approve the financial reports and invoices as presented; seconded by Supervisor Winkleman, MCU.

**Public Participation**

**Jamie Bower – Avis Little League**

Jamie Bower thanked the Board of Supervisors for their financial support this year and asked if the Board had any plans to make improvements to the ballfields next year.

Supervisor Reese stated that the ballfields would be looked at next Spring to determine what needs to be done and Chairman Edwards indicated he would also look at the fields with members of the Avis Little League.

Supervisor Winkleman indicated the Board would like members of the Avis Little League to come before the Board with their plans and requests for improvements to the ballfields.

**Recreation Committee:**

Taryn Saar, Chair of the Recreation Committee, reported that the Woolrich Community Center requested use of the Woolrich Park on April 19, 2025, for an Easter Egg Hunt. The Recreation Committee is in favor of allowing the event, however, the Committee requested that the Board of Supervisors review the proposed Rules and Regulations for the park outlining the process of what must be done for large events so the information can be provided to organizations requesting use of the park.

Becky Dunlap reported that the Recreation Committee is moving forward with purchasing three benches and committee members will install the benches but would like the Supervisors to be involved with the locations where the benches should be installed.

Supervisor Winkleman asked that the proposed Rules and Regulations for Woolrich Park be included on the November meeting agenda.

The Board of Supervisors confirmed that the Recreation Committee must request permission from the neighboring property owner, Daniel King, to use the parking lot on his property for events at Woolrich Park.

Taryn also requested that some type of heat source be installed in the cabin at the park is used for various activities and the Recreation Committee would be able to hold their meetings at the cabin.

A discussion was held, and it was suggested that a mini-split unit be installed and the anticipated cost between approximately four thousand (\$4,000.00) dollars.

Taryn also indicated that the Committee needs a shed or possibly an area in the garage at the Park to store materials. Supervisor Reese indicated that an area in the garage will be cleared out for the Committee to use for storage.

Supervisor John Reese reported that the restroom at Woolrich Park should be finished and ready to use for the Halloween event.

Taryn provided the route for the Hayride to the Board of Supervisors and discussed traffic control with the Woolrich Fire Company.

### **Old Business:**

#### **Conditional Use Hearing**

The Supervisors scheduled the Conditional Use Hearing for Daniel King for October 23, 2024, at 3:00 pm at the municipal building.

### **New Business:**

#### **Resolution 10-02-2024 - Appoint a Certified Public Accountant**

Supervisor Winkleman made a motion to adopt Resolution 10-02-2024 as presented to appoint a Certified Public Accountant to perform the 2024 Audit; seconded by Supervisor Reese, MCU.

#### **Resolution 10-02-2024-01 - Broadband Ready Communities Program Application**

Supervisor Reese made a motion to adopt Resolution 10-02-2024-01 authorizing participating in the Broadband Ready Communities Program Application to be submitted by Clinton County; seconded by Supervisor Winkleman, MCU.

#### **Leitch Subdivision**

The Supervisors reviewed a subdivision for a lot addition to the Ken Leitch property located on Fourth Street. The lot between Mr. Leitch's house and his neighbor is being divided in half and will add approximately 3,000 square feet to both parcels.

It was noted the subdivision was reviewed and approved by both the Clinton County and Pine Creek Township Planning Commission.

Supervisor Winkleman made a motion to approve the subdivision as presented; seconded by Supervisor Edwards, MCU.

### **White Subdivision**

The Supervisors reviewed a subdivision for a lot addition to the White property along Park Avenue in Woolrich (where the old community swimming pool was located) basically adjusting the property lines.

Supervisor Edwards made a motion to approve the subdivision as presented; seconded by Supervisor Winkleman, MCU.

### **Right-To-Know Officer Report**

Right-To-Know Officer Darlene Macklem provided the following report for the month:

Kevin Ferrara - (1) Ongoing Appeal and Petition For Review filed in Commonwealth Court of Common Pleas, Clinton County, PA No. 620-2024  
(2) Appeal of OOR Final Determination in OOR Dkt. Ap 2024-1690 – Second Appeal was filed With OOR on September 4, 2024

Joy K. Packard – (1) Appeal filed OOR Dkt. AP 2024-1860  
(2) Appeal filed OOR Dkt. AP 2024-2018  
(3) One Right-To-Know Request  
(4) Appeal filed with Commonwealth Court – OOR Dkt. AP 2024-0835  
Appealing Final Decision of OOR (Ongoing)

Brian Hoy, Woolrich Fire Company – Right-To-Know Request

### **Adjournment**

There being no further business, Supervisor Reese made a motion to adjourn the meeting; seconded by Chairman Edwards, MCU.

The meeting adjourned at 7:25 pm.

Respectfully submitted,

Darlene S. Macklem

Darlene S. Macklem, Secretary