

PINE CREEK TOWNSHIP
MEETING MINUTES OF NOVEMBER 6, 2024

The Pine Creek Township Board of Supervisors held the regular monthly meeting on November 6, 2024, at 7:00 pm, with Supervisors John M. Reese, Dean L. Edwards, Jr., and Dave Winkleman, Jr., present.

Public Attendees: Sandy Young, Greg Love, Ken Packard, Pam Smith, Ben and Rhonda Sweeney, John Miller, Kelly Ritter, Deb Reese, Polly Nick, Chuck McLaughlin, Doc Miller, Joanna Moore, Dennis Greenaway, Ted Benna, Chris Miller, Taryn Saar, Rebecca Dunlap, Sgt. Dennis Gill, and Thom Rosamilia, Esquire

Individuals recording the meeting: None

Meeting Minutes

Chairman Edwards asked if there were any changes or additions to the minutes from the October 2, 2024, monthly meeting; there being none, Supervisor Winkleman made a motion to approve the minutes as presented; seconded by Supervisor Reese, MCU.

Financial Report & Invoices

Supervisor Reese made the motion to approve the financial reports and invoices as presented; seconded by Supervisor Winkleman, MCU.

Public Participation

Ken Packard

Resident Ken Packard asked about an expenditure on the October financial report for \$3,300.00 for police equipment.

The Supervisors explained the expenditure was for tasers purchased through a grant and the Township had to pay for the tasers upfront and would be reimbursed through the grant.

Mr. Packard also said checks numbered 8730; 8757; and 8759 were not listed on the disbursement report last month and Chairman Edwards indicated that he would gather that information and provide it to Packard.

Ken also questioned whether the 2025 Preliminary Budget would be advertised 20 days prior to adoption by the Supervisors in December and whether the entire budget would be advertised.

It was explained that approval of the 2025 Preliminary Budget would be advertised and residents may receive a copy of the proposed budget upon request. A copy of the 2025 Budget was provided to Mr. Packard immediately after the meeting was adjourned.

Recreation Committee:

Taryn Saar, Chair of the Recreation Committee, thanked the Board for supporting the Halloween In The Park event and reported it was very successful.

Taryn also reported that the Winter Wonderland event is scheduled for December 7th at the Woolrich Park and requested the Supervisors to release the remaining \$1,500.00 from the Clinton County Community Foundation grant for the Committee to spend on the upcoming event.

Supervisor Winkleman made a motion that the remaining grant funds in the amount of \$1,500.00 be approved for use by the Recreation Committee for the Winter Wonderland event; seconded by Chairman Edwards, MCU.

Taryn also reported that Kellen Krape resigned from the Recreation Committee at the October meeting due to moving out of the area.

Old Business:

There was no old business presented for discussion.

New Business:

Decision - Daniel King Conditional Use Hearing

Chairman Edwards explained that a Conditional Use Hearing was held on October 23, 2024, for the Conditional Use Application submitted by Daniel King relating to property at 39 Boardman Drive in Woolrich, which was formerly the Woolrich Outlet Store.

Chairman Edwards said the Board of Supervisors approved the Application for Conditional Use to use the property for the fabrication of faux box beams. According to Edwards, everything will be done inside the building and nothing will be stored outside. He also stated that the business would not create any noise.

Solicitor Rosamilia explained that there was no opposition to the Conditional Use request making it unnecessary to present a formal Written Decision. He issued a letter of decision approving Mr. King's conditional use application with one condition that there not be any exterior storage on the premises.

Baker Tilly Proposal – 2024 Audit

Secretary/Treasurer Darlene Macklem presented a proposal from the accounting firm, Baker Tilly US LLC, to perform the 2024 Audit. The accounting firm offered a discount for a multi-year agreement for auditing services that would include the 2025 and 2026 Audits.

The fees for the annual audits would be:

2024 Audit - \$10,875
2025 Audit - \$11,400
2026 Audit - \$11,975

Chairman Edwards made a motion to accept the proposal from Baker Tilly to perform the 2024, 2025, and 2026 Audits; seconded by Supervisor Reese. MCU

Carey Ohi, PLS – Carmen Ferrara Resolution for Sewage Plan Revision

Carey Ohi, PLS presented a Resolution for Sewage Plan Revision for the Carmen Ferrara property along SR 150 that is used for his taxidermy business. The property does not have access to public sewer so a holding tank will be installed. Pine Creek Township has a Holding Tank Ordinance and Mr. Ohi has been working with DEP on the sewer plan revision. DEP requires a Major Module Component II, including a Resolution signed by the Supervisors for the sewage plan revision.

Carey also presented an agreement between the property owner and Honey Dipper Septic Services to dispose of the waste generated.

Supervisor Winkleman made a motion to adopt the Resolution for Sewage Plan Revision for the Carmen Ferrara property as long as the property is used for a business; seconded by Supervisor Reese, MCU.

2025 Budget

Supervisor Winkleman made a motion to adopt the preliminary 2025 Budget as presented; seconded by Supervisor Edwards. MCU

Kilmer Insurance – Proposal for Insurance Coverage

The Board tabled the proposal from Kilmer Insurance for insurance coverage to the December meeting.

Bellmont 16 ft. Power Tilt Utility Trailer

Supervisor Reese explained that the township would like to purchase a new 16-foot power tilt utility trailer from East End Sales Center for \$9,200.00. He said the trailer will replace the small utility trailer currently being used by the township.

Chairman Edwards made a motion to approve the purchase of a 16-foot power tilt utility trailer from East End Sales Center for \$9,200.00; seconded by Supervisor Winkleman. MCU

Resolution No. 11-05-2024 – Clinton County 2023 Hazard Mitigation Plan

Chairman Edwards made a motion to adopt Resolution No. 11-05-2024 adopting the Clinton County 2023 Hazard Mitigation Plan; seconded by Supervisor Winkleman. MCU

Township Fire Ban

Chairman Edwards announced that there is a fire ban in effect for Pine Creek Township until December 1, 2024.

Right-To-Know Officer Report

Right-To-Know Officer Darlene Macklem reported no new Right-To-Know requests were received for the month.

Adjournment

There being no further business, Supervisor Winkleman made a motion to adjourn the meeting; seconded by Chairman Edwards, MCU.

The meeting adjourned at 7:38 pm.

Meeting Reopened

Resolution 2024-11-06 – Local Share Act Grant

Chairman Edwards called the meeting back to order at 7:50 pm to consider adopting Resolution 2024-11-06 authorizing officials to execute documents for the Statewide Local Share Act Grant.

Supervisor Reese explained that the Supervisors plan to apply for grant funds through the Statewide Local Share Act for \$279,672.98 requesting funds from the Commonwealth Financing Authority to purchase a 2025 Freightliner truck to replace the 1998 Mack truck. A resolution designating officials to sign documents and agreements on behalf of the Township is required when applying for the grant.

Chairman Edwards made a motion to adopt Resolution 2024-11-06 designating Supervisor Reese and Secretary/Treasurer Darlene Macklem to execute all documents and agreements between Pine Creek Township and the Commonwealth Financing Authority to facilitate and assist in obtaining the grant; seconded by Supervisor Winkleman, MCU.

Chairman Edwards adjourned the meeting at 8:00 pm.

Respectfully submitted,

Darlene S. Macklem

Darlene S. Macklem, Secretary