

PINE CREEK TOWNSHIP
MINUTES OF JANUARY 3, 2022
REORGANIZATION MEETING

The Pine Creek Township Supervisors held their reorganization meeting on January 3, 2022, at 10:00 a.m., with John M. Reese, Dean L. Edwards, Jr., and Kenneth J. Packard present.

Also present: Joy Packard, Bryan Poorman, Robb Ohl, PLS, Jim Hess of the Woolrich Volunteer Fire Company, Kevin Ferrara, EMC, Ben and Rhonda Sweeney, Michele Whitney, Police Chief Dave Winkleman and Thom Rosamilia, Esquire

Supervisor Ken Packard nominated and made a motion to appoint John Reese as Temporary Chairman and Temporary Secretary; seconded by Supervisor Dean Edwards, MCU.

Supervisor Packard made a motion to appoint John Reese as Chairman of the Board of Supervisors for 2022; seconded by Supervisor Edwards, MCU.

Supervisor Reese made a motion to appoint Supervisor Packard as Vice-Chairman of the Board of Supervisors for 2022; seconded by Supervisor Edwards, MCU.

Supervisor Reese made a motion to appoint Supervisor Dean Edwards as Assistant Secretary/Treasurer of the Board of Supervisors for 2022; seconded by Supervisor Packard, MCU.

Supervisor Reese made a motion to reappoint Darlene S. Macklem as Secretary/Treasurer for 2022, seconded by Supervisor Packard; MCU.

Supervisor Reese made a motion to reappoint Thom Rosamilia as Solicitor; seconded by Supervisor Packard, MCU.

Supervisor Packard made a motion to reappoint Supervisor John Reese as Roadmaster; seconded by Supervisor Edwards, MCU.

Supervisor Reese made a motion to appoint Randy Webster, P.E., as the Township Engineer; seconded by Supervisor Edwards, MCU.

Supervisor Reese made a motion to appoint Jeff Kreger as the Primary Sewage Enforcement Officer and Stan Wallace and Sean Kreger as Alternate Sewage Enforcement Officers; seconded by Supervisor Packard, MCU.

Supervisor Reese made a motion to reappoint Dave Winkleman as Zoning Officer; seconded by Supervisor Packard; MCU.

Supervisor Reese made a motion to reappoint Terry Crawford as Code Enforcement Officer; seconded by Supervisor Packard, MCU.

Supervisor Reese made a motion to appoint Supervisor Packard as the voting delegate for the Pennsylvania State Association of Township Supervisors Education Conference in April; seconded by Supervisor Edwards, MCU.

Supervisor Packard made a motion to schedule the monthly township meetings on the first Wednesday of each month at 7:00 p.m.; seconded by Supervisor Reese, MCU.

Supervisor John Reese that the amount of the 2022 Secretary/Treasurer's Bond remain at \$350,000; seconded by Supervisor Packard, MCU.

Supervisor Reese made a motion to set the mileage reimbursement rate to \$.585 consistent with the 2022 IRS mileage rate; seconded by Supervisor Ken Packard, MCU.

Supervisor Reese made a motion to designate Jersey Shore State Bank, Muncy Bank & Trust Company, Woodlands Bank, First Citizens Bank and PLGIT as depositories for 2022; seconded by Supervisor Packard, MCU.

Supervisor Reese made a motion approving the Treasurer to issue checks for payment of operational expenses which are received after the regular monthly meeting of the Board of Supervisors, the invoices are to be paid by check and signed by the Treasurer and Supervisors; seconded by Supervisor Edwards, MCU.

Supervisor Reese made a motion to authorize the Roadmaster to prepare and accept proposals to perform intermunicipal work.

Supervisor Packard suggested that the contracts be approved by the Supervisors during the monthly township meetings and Secretary Macklem explained that Attorney Scott Coburn of PSATS indicated that it would not be necessary for the Supervisors to approve the contracts as long as authorization is given to the Roadmaster to prepare and accept proposals for intermunicipal work.

A discussion was held regarding whether it was practical to require approval of the acceptance of proposals by the Board during township meetings and Joy Packard suggested that in lieu of approving the proposals at the meetings that the Roadmaster should give a monthly report on the intermunicipal work being done by the township. Supervisor Packard suggested that if time is an issue the Board could hold an Executive Session for all three Supervisors to approve the proposals.

Resident Bryan Poorman questioned if the township would be responsible for any contract overage costs and Supervisor Reese explained that the proposals state "more or less" and that covers the township if the project is completed under or over the contracted amount.

Resident Ben Sweeney asked how much of a profit the township makes on intermunicipal work and was told by Supervisor Reese that it varies from year to year.

Resident Joy Packard questioned whether separate accounting codes were used for road materials used for Pine Creek Township and materials used for intermunicipal work and what the accounting code was for intermunicipal road materials.

Secretary/Treasurer Macklem confirmed that separate accounts were used for materials used for intermunicipal work and she was unsure of the code but believes it is 438.54.

Mr. Sweeney said he would rather have the equipment being used to generate revenue for the township.

Supervisor Reese made a motion that all three Supervisors review and approve proposals for intermunicipal work; seconded by Supervisor Edwards, MCU.

Supervisor Reese made a motion to approve a six (6%) percent wage increase for township employees for 2022; seconded by Supervisor Edwards, MCU.

Resident Joy Packard questioned what the wage increase was based on and Secretary/Treasurer Macklem explained that it was based on the Cost of Living set by the IRS which was set at 5.9% for 2022.

Supervisor Reese made a motion to increase the salary of the Secretary/Treasurer by six (6%) percent; seconded by Supervisor Edwards, MCU.

Supervisor Reese made a motion to approve the following board appointments:

Clinton County Economic Partnership Representative: Wayne Ferree

Planning Commission: Kellen Krape (4 year term)

Pine Creek Municipal Authority: Tammy Russell and Michelene Rich (4 year term)

Vacancy Board Chairman: Dan Eckley (1 year term)

Zoning Hearing Board: One vacancy remains and there were no nominations (4 year term) presented to fill the vacancy.

The motion was seconded by Supervisor Packard and the appointments were unanimously approved.

There being no further business, the meeting was adjourned at 10:30 a.m.

Respectfully submitted,

Darlene S. Macklem

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Secretary