

PINE CREEK TOWNSHIP
MEETING MINUTES OF MARCH 2, 2022

The Pine Creek Township Board of Supervisors held their regular monthly meeting on March 2, 2022, at 7:00 p.m., with Supervisors John M. Reese, Dean L. Edwards, Jr., and Kenneth J. Packard present.

Also present: Brandon Coleman and Jim Hess of the Woolrich Fire Company, Clinton County Commissioners Jeff Snyder and Angela Harding, Greg Love, Kevin Ferrara, EMC, Jill Boyer, Jade Schneider, Ruth Lupold, Chase Bottorf, Denise Maris, Rebecca Dunlap, Heather Fowler, Don Lomison, Steve Gibson, P.E., Laurie Flanagan of Horses of Hope, Officer Dennis Gill, Police Chief Dave Winkleman and Thom Rosamilia, Esquire

Material Bid Opening

Aggregates

The Supervisors received bids for aggregates from Glenn O. Hawbaker and Hanson Aggregates.

The Supervisors reviewed the bids received for aggregates and Supervisor Reese made a motion to accept both bids and utilize each supplier according to the location of the road project; seconded by Supervisor Edwards, MCU.

A copy of the bid results are attached hereto and incorporated herein as part of the official meeting minutes.

Asphalt Emulsions

The Supervisors received bids for asphalt emulsions from Midland Asphalt Emulsions, Russell Standard Corporation and Suit-Kote Corporation.

The Supervisors reviewed the bids received for asphalt emulsion materials Supervisor Reese stated that E-3M is the main product used for seal coat road work and even though Suit-Kote Corporation provided the lowest quote for this product, there were issues with Suit-Kote last year and he recommended that their bid be rejected.

Supervisor Reese made a motion to accept the bid from Midland Asphalt Emulsions; seconded by Supervisor Edwards, MCU.

A copy of the bid results are attached hereto and incorporated herein as part of the official meeting minutes.

Bituminous Plant Mix

The Supervisors received bids for bituminous materials from Charles Construction Co., Inc. and HRI, Inc.

The Supervisors reviewed the bids received for bituminous materials and Supervisor Reese made a motion to accept both bids and utilize each supplier based on the project; seconded by Supervisor Edwards, MCU.

A copy of the bid results are attached hereto and incorporated herein as part of the official meeting minutes.

Meeting Minutes

Chairman Reese asked for questions or comments on the minutes from the February 2, 2022 monthly meeting. There being none, Supervisor Packard made a motion to approve the minutes as presented; seconded by Supervisor Edwards, MCU.

Financial Report & Invoices

Chairman Reese asked for questions or comments on the invoices and financial report. There being none, Chairman Reese made a motion to approve the invoices and financial report as submitted; seconded by Supervisor Edwards, MCU.

Public Participation

Clinton County Commissioners – Woolrich Park

Clinton County Commissioners Angela Harding and Jeff Snyder were approached by Woolrich, Inc. about taking over ownership of the Woolrich Park to ensure that it remains as a park. All three County Commissioners agreed that the County government is not in the position to take over and maintain the park.

The Commissioners in turn approached other entities who have an interest in the park and also met with the Pine Creek Township Supervisors about the park. Along with the Township, the Commissioners had discussions with the Little League Organization, who are a major stakeholder in the park's future, and they are willing to continue to maintain the ball fields, concession stands and fences at the park.

Another major stakeholder in the Woolrich Park is the PA Trail Dog group who manages the Mid State Trail that runs through the park. According to Commissioner Harding, the Trail Dogs agreed to continue to work with DCNR on trail upkeep. There is also a possibility that they would hold an annual race with the proceeds going back to the maintenance and upkeep of the park.

Commissioner Jeff Snyder said if the Woolrich Park is not accepted from Woolrich, Inc., the park will be sold to a private industry that plans to build townhouses. He said the Commissioners do not want to see that and they want to form a partnership with the community and Pine Creek Township and assist by contributing County Act 13 funds for the park.

Jill Boyer, President of Woolrich Little League, and other residents in attendance expressed their willingness to help maintain the park. They also volunteered to assist with creating and becoming members of a Recreation Committee, should the Township takes over ownership of the Woolrich Park.

Resident Heather Fowler, who lives on Park Avenue across from the park, said the concession stand at the park is named after her late son, Aidan Fowler and expressed her family's willingness to support the park. She said her family could sponsor a race in Aidan's name and donate the proceeds for park maintenance.

Brandon Coleman and Chairman Reese agreed that the park would benefit from having another parking lot put in near Pavilion #2.

The Supervisors plan to work through ideas such as adding new parking spaces and removing trees after everything is finalized and the park is transferred to the township.

The Board tabled further discussion in the hope that everything will be finalized by the April meeting.

Denise Maris – 76th District Representative Candidate

Denise Maris of Lock Haven introduced herself as a candidate for State Representative of the 76th District. Ms. Maris provided information about herself and her qualifications to be a State Representative.

Old Business:

Pine Creek Township Emergency Operations Plan

Kevin Ferrara, Pine Creek Township EMC, asked if the Supervisors had any questions about the Emergency Operations Plan he prepared for the Township previously provided to the Board for review.

There being no questions on the plan from the public or the Supervisors, Supervisor Packard made a motion to adopt the plan as submitted; seconded by Supervisor Reese, MCU.

Horses of Hope – Land Development Plans Resubmission

Steve Gibson, P.E. provided background on the Horses of Hope Land Development Project which is proposed for approximately 30 acres of land donated to Horses of Hope from Bob Maguire. The Plan includes administration buildings, barns, tack sheds, small arena and pastures.

The Land Development Plans have been resubmitted to Clinton County Planning and they had no additional comments but have not signed the plans yet.

According to Mr. Gibson, all outstanding issues for the Land Development Plan submitted last year have been addressed and the only remaining issues are obtaining DEP approval for an on lot septic system and bonding.

He said Horses of Hope is a non-profit and relies heavily on donations and the organization would like to request a waiver of the bonding requirements. The estimated cost to develop the site is \$1.4 million dollars. Laurie Flanagan, of Horses of Hope, said she contacted Davis Insurance about bonding the project and was told they could not provide bonding for the project.

A discussion was held regarding bonding requirements. Solicitor Rosamilia explained that he understood that a bond is expensive but the purpose of a bond is to protect the township. In the event the project is not completed, the township is on the hook to complete the project. He said if the project would be done in phases the bonding will cost less but each phase would need to be approved. If the entire project is approved, the bond will be more costly.

Solicitor Rosamilia advised the Supervisors that they could approve the Land Development Plan contingent on resolving the bonding issue and DEP's approval of the Sewage Planning Module.

Chairman Reese made a motion to approve the Land Development Plan on the condition of finalizing the bonding and receiving the on lot sewer permit from DEP; seconded by Supervisor Packard, MCU.

New Business:

2022 Road Project

Chairman Reese explained the road work to be completed this year on various roads throughout the township. He said the 2022 Road Paving Project is ready to be placed out for bid and includes a portion of Sulphur Run Road and a portion of roads in Sagamore Hills. The 2022 Tar & Chip Project will also be placed out for bids and includes a portion of Park Avenue and Main Street.

Chairman Reese made a motion to approve advertising for bids for the 2022 Road Projects and scheduling the bid opening for April 6, 2022 @ 7:00 pm; seconded by Supervisor Edwards, MCU.

2022 Donations to Avis and Woolrich Fire Companies

Supervisor Packard made a motion to approve the \$10,000 annual donation to the Avis Fire Company and the \$10,000 annual donation to the Woolrich Fire Company; seconded by Supervisor Reese, MCU.

Emergency Management Coordinator Report

Kevin Ferrara, EMC, discussed topics to be discussed at the Seven Mountains EMS Legislative Breakfast he plans to attend on March 10, 2022. Those issues include funding, recruitment and retention of EMS and fire personnel and how local government and the State are working to sustain EMS.

Kevin also presented information from The Pennsylvania Fire & Emergency Services Institute about two to two and a half hour seminar on Effective Emergency Management Services/Fire Department Relationships with Township Officials. He requested that the Board of Supervisors agree to Host the seminar for Lycoming and Clinton County Agencies. The cost to the Township for the seminar is \$450.00.

EMC Ferrara also submitted a proposal for funding a PPE Cleaning Package to support Woolrich and Avis Fire Companies. The request is for the procurement of Personal Equipment (PPE) cleaning equipment, i.e., washer/extractor, drying cabinet, and wastewater collection container. The equipment will be utilized by both the Woolrich and Avis Volunteer Fire Companies and is needed to properly remove carcinogenics from fire fighter's turnout gear. The equipment would be housed at the Woolrich Fire Company building and is estimated to cost \$20,000.00.

A discussion was held and it was the consensus of the Board to act on the requests at the April meeting.

Law Enforcement

The Law Enforcement Report was reviewed by the Board of Supervisors.

Chief Winkleman presented a proposal from Lexipol to update the Pine Creek Township Police Department Policy Manual in the amount of \$2,615.45. In addition, the Company offers to provide annual updates for the manual to keep it current for an annual fee. Lexipol would provide templates to the Pine Creek Township Police Department and Sgt. Gill will use those templates to update the policy manual. After the policy manual is completed it will be reviewed by the Township Solicitor prior to adoption.

Supervisor Edwards made a motion to approve the proposal from Lexipol for updating the Police Department's Policy Manual at a cost of \$2,615.45; seconded by Supervisor Reese, MCU.

Supervisor Edwards made a motion to amend the March Meeting Agenda to include the Lexipol proposal for updating the Pine Creek Township Police Department's Policy Manual; seconded by Supervisor Reese, MCU.

Chief Winkleman also requested the Board of Supervisors consider purchasing a new police cruiser next year. The Board requested that Chief Winkleman provide quotes for a new cruiser at the April meeting.

Chief Winkleman reported that Officer Lauren Lucas accepted a full-time position at Penn State but plans to work part-time for the Pine Creek Police Department.

Chief Winkleman said he has a new candidate for part-time police officer who is riding along with PCPD officers at this time. He will be performing a background check on Jared Mahosky for possible hire as a part-time officer.

Adjournment

There being no further business, Chairman Reese made a motion to adjourn the meeting; seconded by Supervisor Packard, MCU. The meeting was adjourned at 8:35 pm

Respectfully submitted,

Darlene S. Macklem

Darlene S. Macklem, Secretary

**PINE CREEK TOWNSHIP
AGGREGATES - BID RESULTS**

March 7, 2022 - 7:00 PM

Bidder(s) Name:	Material(s) FOB		Material(s) Delivered	
	#1B	#1B Washed	#1B	#1B Washed
Glenn O. Hawbaker*	\$22.0 0	\$24.00	NB	NB
Hanson Aggregates	\$17.2 5	\$17.25	\$22.25	\$22.25
*Delivered to Twp. Shed or site within Twp.				
	#2	#2B	#2	#2B
Glenn O. Hawbaker	\$25.0 0	\$19.25	NB	NB
Hanson Aggregates	\$14.9 5	\$14.35	\$19.95	\$19.35
	#2RC		#2RC	
Glenn O. Hawbaker*	\$16.5 0		NB	
Hanson Aggregates	\$9.05		\$14.05	
*Delivered to Twp. Shed or site within Twp.				
	#2A		#2A	
Glenn O. Hawbaker*	\$16.5 0		NB	
Hanson Aggregates	\$9.95		\$14.95	
*Delivered to Twp. Shed or site within Twp.				
	DSA		DSA	
Glenn O. Hawbaker*	\$21.0 0		NB	
Hanson Aggregates	\$15.1 0		\$20.10	
*Delivered to Twp. Shed or site within Twp.				
	TSA		TSA	
Glenn O. Hawbaker*	\$24.0 0		NB	
Hanson Aggregates	\$15.1 0		\$20.10	

*Delivered to Twp. Shed or site within Twp.		
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**PINE CREEK TOWNSHIP
ASPHALT EMULSIONS - BID RESULTS**

March 2, 2022 @ 7:00 PM

Bidder(s) Name:	Material(s)	Material(s)
	MC 70 Applied	E-3M Applied
Midland Asphalt Materials	\$4.40	\$2.92
Russell Standard Corp.	\$4.15	\$3.05
Suit-Kote Corp.	\$3.97	\$2.68
	E-3 or E-2 Applied	E-1 PRIME
Midland Asphalt Materials	\$2.65	\$2.52
Russell Standard Corp.	\$2.85	\$2.45
Suit-Kote Corp.	\$2.64	\$2.22
	E-5 PRIME	
Midland Asphalt Materials	\$2.98	
Russell Standard Corp.	\$3.30	
Suit-Kote Corp.	\$3.20	

**PINE CREEK TOWNSHIP
PLANT MIX BITUMINOUS MATERIALS - BID RESULTS**

March 2, 2022 - 7:00 PM

	Material(s) FOB	Material(s) Delivered
Bidder(s) Name:	25 MM Wearing	25 MM Wearing
Charles Construction Co., Inc.	\$60.25	\$69.75
HRI, Inc.	\$62.00	NB
		Del. As directed
	19 MM	19 MM
Charles Construction Co., Inc.	\$64.25	\$73.75
HRI, Inc.	\$67.00	NB
		Del. As directed
	9.5 MM Wearing	9.5 MM Wearing
Charles Construction Co., Inc.	\$72.00	\$81.50
HRI, Inc.	\$73.00	NB
		Del. As directed
	19 MM Wearing	19 MM Wearing
Charles Construction Co., Inc.	\$64.25	\$73.75
HRI, Inc.	\$67.00	NB
		Del. As directed

