

PINE CREEK TOWNSHIP
MEETING MINUTES OF NOVEMBER 2, 2022

The Pine Creek Township Board of Supervisors held their regular monthly meeting on November 2, 2022, at 7:00 p.m., with Supervisors John M. Reese, Dean L. Edwards, Jr., and Kenneth J. Packard present.

Also present: Brandon Coleman, Trevor Reeder and James Hess of the Woolrich Fire Company, Joan and Ed Summerson, Bonnie Nichols, Greg Love, David Shadle, Gerard Banfill, Lock Haven, EMS, Tony Walker, Volunteer Emergency Association of Clinton County, Amy Brooks, Jeremy Fanning and Don Aungst all of Avis Borough, Shane Newvine of Jersey Shore Area EMS, Cory Lucas, Tim Nilson of Seven Mountains EMS, Clinton County Commissioners Jeff Snyder and Angela Harding, Terry Crawford, Code Enforcement Officer, Jeff Raab, Ken Leitch, David DeWald, Elmer Christian, Rich Camerer, Brian Stover, Karen Stover, Matt Stover, and David Closs, Jr. of the Avis Fire Company, Michele Whitney, Clinton County Watchdog, Kevin Ferrara, Susan Blesh, Ernest Greene of Representative Stephanie Borowicz's Office, Police Chief David Winkleman, and Thom Rosamilia, Esquire

Meeting Minutes

Chairman Reese asked for questions or comments on the minutes from the October 5, 2022, monthly meeting. There being none, Supervisor Edwards made a motion to approve the minutes as presented; seconded by Supervisor Packard, MCU.

Financial Report & Invoices

Chairman Reese asked for questions or comments on the invoices and financial report. There being none, Chairman Reese made a motion to approve the invoices and financial report as submitted; seconded by Supervisor Packard, MCU.

Old Business:

Woolrich Park Donation Agreement

Clinton County Commissioners Angela Harding and Jeff Snyder presented the Woolrich Park Donation Agreement between Clinton County and Pine Creek Township for the Woolrich Park for consideration by the Board of Supervisors.

Woolrich Beneficial donated the park maintenance equipment to the County and Pine Creek Township and together with the information for the Woolrich Park pavilion rentals.

Commissioner Harding indicated that the agreement was reviewed by both the Clinton County and Pine Creek Township Solicitor and includes a provision that should the Township be unable to take care of the park, the County can take the Woolrich Park back to ensure that it will remain a park.

Commissioner Snyder pledged that the County would continue to provide financial support for Woolrich Park with Act 13 Funds.

Residents Ed and Joan Summerson questioned why funds from the Woolrich Beneficial were not turned over for the maintenance of the Woolrich Park.

Commissioner Harding explained that Woolrich, Inc., who previously owned the park, established the Woolrich Beneficial to support its employees. The County is not privy to the money of the Woolrich Beneficial because it was not specified that it was for the Woolrich Park and was designated to the Woolrich Beneficial.

Chairman Reese made a motion to accept the transfer of the Woolrich Park from Clinton County and approve signing the Land Donation Agreement; seconded by Supervisor Packard, MCU.

It was noted that the Township is in the process of creating a Recreation Committee and a sign-up sheet is available for anyone interested in becoming a member of the Committee.

The Township Solicitor was directed to prepare By-Laws for the Recreation Committee for the Supervisor's consideration at the next township meeting.

County Hazard Mitigation Planning Update

Kevin Ferrara, EMC, reported that the survey completed by the Board of Supervisors was submitted to the County and Mr. Ferrara is waiting to receive input from the County.

Public Participation

Joan Summerson asked protocol about minutes being posted on the Township's website, stating it is hard to make a comment on the minutes when they are not online before the meeting.

Secretary Macklem explained that the minutes are not posted on the website until they are approved by the Supervisors and copies of the minutes are provided to residents attending the meeting and can be reviewed prior to the start of the meeting.

Brandon Coleman of the Woolrich Fire Company, spoke to the Board about the fire companies' inability to provide emergency medical services as outlined in the letter he received from the Department of Health and how he is working on behalf of the fire company to resolve the situation.

The letter from the Department of Health, Bureau of Emergency Medical services, addressed to Woolrich Fire Company and Avis Fire Company, advising both fire companies that they may not provide any type of emergency medical services as they are not a licensed EMS agency.

Fire Chief Coleman explained that the Woolrich Fire Company has been operating this way since 2014 and said that State certified EMT's respond to calls for strokes, fall victims, cardiac arrests, where early treatment may make a difference to the outcome.

He said the Supervisors held a special meeting last month with the fire companies and they worked through a lot of issues and different scenarios. Members of the fire companies left the meeting with the understanding that there was fact finding needed and phone calls to be made to find out what had to be done with the support of the Supervisors. Last week both Avis and Woolrich Fire Companies received a letter from the State.

Brandon said the Woolrich Fire Company is working on what they are required to do. Since the date of the Special Meeting, they have been working with Gerard Banfill, of Lock Haven

EMS who is the primary Emergency Service Provider in Pine Creek II and are providing him with the needed documentation and financial support to get this matter resolved.

Avis Fire Chief Matt Stover also reported that he is working with Jersey Shore EMS to become compliant with Act 35.

A discussion was held regarding the phone call made to the Department of Health and Tim Nilson, Director of EMS for Seven Mountains, has been working with both Avis and Woolrich Fire Company diligently to resolve the matter.

Brandon clarified that the Woolrich Fire Company is still responding to calls but are not first call.

A discussion was held with fire company members, Tim Nilson, Gerard Banfill and other meeting attendees regarding EMS calls.

New Business:

Dutch Hollow Bridge Change Order #1 and Pay Application #1

Todd Pysher, P.E., the Engineer for the Dutch Hollow Bridge Project, reported that the bridge is finished and presented Change Order #1 is a compensating change order for costs associated with the quantities of material from Nestlerode Contracting for the Dutch Hollow Bridge Project in the amount of \$8,203.73.

Chairman Reese motion to approve Change Order #1 as presented; seconded by Supervisor Packard, MCU.

Todd Pysher, P.E., also presented Pay Application #1 for the Dutch Hollow Project in the amount of \$155,515.23 which includes the additional \$8,203.73 reflected in Change Order #1. Mr. Pysher indicated there was no retainage as the project is 100% complete.

Chairman Reese made a motion to approve the Pay Application in the amount of \$155,515.23 for the Dutch Hollow Bridge Project; seconded by Supervisor Packard, MCU.

Mr. Pysher also explained that the total construction budget submitted in the grant application for the bridge project was \$378,430.00 and the total costs for the bridge project at this point is approximately \$190,000.00, noting that the project was completed under budget.

2023 Budget

Supervisor Edwards made a motion to approve the preliminary 2023 Budget; seconded by Chairman Reese, MCU.

Comcast Franchise Agreement Renewal

Thom reviewed it no issues with the agreement.

Supervisor Packard made a motion to approve renewing the Comcast Franchise Agreement; seconded by Supervisor Edwards, MCU.

Roadmaster's Report

Roadmaster John Reese presented the September Roadmaster Report that included:

- Clean up from storm damage
- Rip-Rap ditch on Derr Hill Road
- Crack sealing on various routes
- Mowing
- Scratch pave Island Road and Sulphur Run Road
- Cold patch various roads
- Leaf pickup
- Building maintenance
- Vehicle
- Intermunicipal work included scratch paving for Bastress Township; shoulder work for Dunnstable Township and scratch paving for Pine Creek Valley Christian Church

Chairman Reese noted that the Board held an Executive Session during the Budget Work Session held on October 14, 2022, to discuss backup power for the Municipal Building and Police Building.

Chairman Reese said the township plans to purchase the generators and he has been in touch with Precise Electrical in Lock Haven about looking at both buildings in order to provide a quote to install the generators.

Michele Whitney if the project would be placed out for bids and Chairman Reese explained that the cost for the generators is below bid requirements. Supervisor Edwards said he would try to locate generators through the State CoStars program and will also reach out to Denney Electric for a quote.

Supervisor Edwards also reported that during the Executive Session the letter from Solicitor Rosamilia outlining the duties of the Emergency Management Coordinator, specifically, Supervisor Edwards would like Mr. Ferrara to run things by the Supervisors prior to making telephone calls so the Board is aware of what he is doing.

A lengthy discussion was held regarding the job description for the Emergency Management Coordinator.

Executive Session

An Executive Session was called at 8:30 pm to discuss public records, the regular meeting was called back to order at 9:24 pm.

Further discussion of the duties of the Emergency Management Coordinator was tabled for the December meeting.

Adjournment

There being no further business, Chairman Reese made a motion to adjourn the meeting; seconded by Supervisor Packard, MCU. The meeting was adjourned at 9:26 pm.

Respectfully submitted,

Darlene S. Macklem

Darlene S. Macklem, Secretary