

PINE CREEK TOWNSHIP
MEETING MINUTES OF MARCH 5, 2025

The Pine Creek Township Board of Supervisors held the regular monthly meeting on March 5, at 7:00 pm, with Supervisors John M. Reese, Dean L. Edwards, Jr., and Dave Winkleman, Jr., present.

Public Attendees: Jim Hess, Ken Packard, Mathew Stover, Blake Cohen, Michele Whitney of the Clinton County Watchdogs, David Rockey, Taryn Saar, and Greg Love

Individuals recording the meeting: Michele Whitney of the Clinton County Watchdogs

Material Bid Opening

Aggregates

The Supervisors received bids for aggregate materials from Heidelberg Materials and Glenn O. Hawbaker.

Supervisor Reese made a motion to accept both bids from Heidelberg Materials and Glenn O. Hawbaker; seconded by Supervisor Winkleman, MCU.

A copy of the bid results are attached and incorporated as part of the official meeting minutes.

Bituminous Plant Mix

The Supervisors received two bids for bituminous materials from Charles Construction Co., Inc. and Glenn O. Hawbaker.

Supervisor Reese made a motion to accept both bids from Charles Construction Co., Inc. and Glenn O. Hawbaker; seconded by Supervisor Winkleman, MCU.

A copy of the bid results are attached and incorporated as part of the official meeting minutes.

Meeting Minutes

Chairman Edwards asked if there were any changes or additions to the February 5, 2025, monthly meeting; there being none, Supervisor Winkleman made a motion to approve the minutes as presented; seconded by Supervisor Reese, MCU.

Financial Report & Invoices

Supervisor Winkleman made the motion to approve the financial reports and invoices as presented; seconded by Supervisor Reese, MCU.

Public Participation

Nothing was presented by the public.

Recreation Committee:

Taryn Saar, Chair of the Recreation Committee, reported that Codes Inspection Services approved the cabin at the park to be used as a rental. The Committee would like approval from the Supervisors to move forward by accepting the proposal to insulate the cabin, adding that the Recreation Committee will be paying for the insulation work.

Chairman Edwards made a motion to authorize the Recreation Committee to accept the proposal for insulating the cabin at the park; seconded by Supervisor Winkleman, MCU.

Taryn also reported that the Recreation Committee approved the Woolrich Community Center's Easter Egg Hunt at the Park on April 19th from 8:00 am to 12:pm and requested the Supervisors approve the Woolrich Volunteer Fire Company to provide traffic control for the event.

Supervisor Winkleman made a motion to authorize the Recreation Committee to engage the Woolrich Volunteer Fire Company to provide traffic control for the event; seconded by Supervisor Edwards, MCU

Taryn also discussed daily maintenance of Woolrich Park with the Board of Supervisors.

Blake Cohen of the Recreation Committee reported that the Committee is planning to host Woolrich Community Day, which will coincide with the annual Community Yard Sales on May 17th.

He said the event will be a community gathering and a fundraiser for the Pine Creek Township Recreation Committee. Residents may pre-register to reserve a 10' x 10' table at the Park, and there will be food trucks, vendors, and crafters.

The Supervisors expressed their support for the Recreation Committee's plans for Woolrich Community Day.

Old Business:

There was no old business presented for discussion.

New Business:

Police Pension Ordinance

Supervisor Winkleman suggested tabling the ordinance due to the absence of Solicitor Rosamilia.

Supervisor Winkleman then moved to table the Police Pension Ordinance until the April meeting; seconded by Supervisor Reese, MCU.

2025 Road Paving Project & 2025 Oil & Chip Road Project

Supervisor Reese made a motion to advertise for bids for the 2025 Road Paving Project and the 2025 Oil & Chip Project and schedule the bid opening for April 2, 2025, at 7:00 pm; seconded by Supervisor Winkleman, MCU.

Tammy Lannan

Supervisor Winkleman explained that the Police Chief is not working, so only one full-time and several part-time officers run the Department and clean, file, and do paperwork.

Tammy Lannan would be hired as a part-time clerk in the police office and will be doing clerical work, including filing reports, and organizing and cleaning the office, allowing officers more time to patrol. She has experience working as a clerk at the Lock Haven Police Department and expressed interest in the part-time position with the Township's police department.

Supervisor Winkleman made a motion to hire Tammy Lannan as a part-time clerk in the police office at \$18.00 per hour for up to 20 hours per week; seconded by Supervisor Reese, MCU.

Park Maintenance Employee

Supervisor Reese made a motion to hire Rob Magill as the part-time Park Maintenance Employee and to assist with park rentals at \$18.00 per hour for up to 36 hours per week, the first month he will be in probationary status; seconded by Chairman Edwards, MCU.

Right-To-Know Officer Report

Right-To-Know Officer Darlene Macklem reported one Right-To-Know request from Michele Whitney for Solicitor invoices.

Adjournment

There being no further business, Chairman Edwards made a motion to adjourn the meeting; seconded by Supervisor Winkleman, MCU.

The meeting adjourned at 7:27 am.

Respectfully submitted,

Darlene S. Macklem

Darlene S. Macklem, Secretary