

PINE CREEK TOWNSHIP
MEETING MINUTES OF MARCH 4, 2026

The Pine Creek Township Board of Supervisors held the regular monthly meeting on March 4, 2026, at 7:00 pm, with Supervisors John M. Reese, Dean L. Edwards, Jr. and Dave Winkleman, Jr., present.

Public Attendees: Ken Packard, David Huffman, Jennifer Hoy, Rick Macklem, Michele Whitney, Ken Leitch, Greg Love, Dennis Greenaway, Samantha Wian, James Hess and Thom Rosamilia, Esquire

Individuals recording the meeting: Michelle Whitney

Meeting Minutes

Chairman Edwards asked if there were any changes or additions to the February 4, 2026, monthly meeting; there being none, Supervisor Reese made a motion to approve the minutes as presented; seconded by Chairman Edwards, the motion was approved 2-1 with Supervisors Reese and Edwards voting in favor of the motion and Supervisor Winkleman abstaining.

Financial Report & Invoices

Supervisor Reese made the motion to approve the financial reports and invoices as presented; seconded by Supervisor Winkleman, MCU.

Material Bid Opening

Aggregates

The Supervisors received bids for aggregate materials from Heidelberg Materials and Glenn O. Hawbaker.

Supervisor Reese made a motion to accept both bids from Heidelberg Materials and Glenn O. Hawbaker; seconded by Supervisor Winkleman, MCU.

A copy of the bid results is attached and incorporated as part of the official meeting minutes.

Bituminous Plant Mix

The Supervisors received two bids for bituminous materials from Charles Construction Co., Inc. and Glenn O. Hawbaker.

Supervisor Reese made a motion to accept both bids from Charles Construction Co., Inc. and Glenn O. Hawbaker; seconded by Supervisor Winkleman, MCU.

A copy of the bid results is attached and incorporated as part of the official meeting minutes.

Public Participation

Samantha Wian thanked the Supervisors for their support on behalf of Avis Little League. It was noted that \$2,800.00 will be donated to Avis Little League in lieu of the prior approval by the Board of Supervisors to purchase 25 tons of diamond-tech dirt estimated to cost \$2,800.00 for the little league field in South Avis.

Recreation Committee:

Jennifer Hoy of the Recreation Committee requested the Board's approval of her appointment as the Chair for the Recreation Committee.

Chairman Edwards moved to approve the appointment of Jennifer Hoy as Chair of the Recreation Committee; seconded by Supervisor Reese, MCU.

Jennifer reported that the members of the committee will be cleaning out the cabin at the park and also discussed the purchase of memorial benches including the bench in memory of former Supervisor Tom Wilt.

Chairman Edwards made a motion that the Board purchase the memorial bench in honor of Tom Wilt; seconded by Supervisor Reese, MCU.

Pine Creek Township Police Department:

Chairman Edwards indicated that Police Chief Winkleman was working on an incident involving a crane and was not able to be present at the meeting.

Old Business:

Bellevue Cemetery

Solicitor Rosamilia reported that Attorney Drier obtained the burial plot records for Bellevue Cemetery and he will reach out to Drier to make arrangements to review the records.

Zoning/Code Violations

Solicitor Rosamilia reported that Bob Maguire indicated he would have everything off of the RAM property along Kephart Boulevard by the end of March.

The Verification for the Complaint to be filed in the Court of Common Pleas for the camp site along Harley Drive must be signed by the Township Zoning Officer before Solicitor Rosamilia can file it.

A hearing on the property in South Avis is scheduled for March 23rd and according to Solicitor Rosamilia, the Township is requesting approval from the Court to clean up the property and place a lien on it for the cost of the cleanup.

Intermunicipal Agreement – CAT Motor Grader

Solicitor Rosamilia plans to provide the agreement to Dunnstable Township's Solicitor to review for the CAT Motor Grader and will finalize the agreement after the review.

New Business:

Huffman Subdivision – Lot Consolidation

Supervisor Reese explained that the subdivision is for property along Dutch Hollow Road moving lot lines to increasing acreage on three parcels. The size of the lot along Dutch Hollow Road will increase to 1.7681 acres; the other two parcels on Big Pine will consist of a 2.4466-acre parcel and the other parcel will be 3.8159 acres; all of which are considered lot additions.

Chairman Edwards moved to approve the subdivision of David Huffman and Debra Boone as submitted; seconded by Supervisor Winkleman, MCU.

Carman Subdivision – Lot Consolidation

Supervisor Reese presented the Carman Subdivision to consolidate lots on the former Keith Prough property in Charlton, adding the property consists of Lots 25, 26, 27, and 28. He said Lots 25 and 26 will be combined into one parcel and Lots 27 and 28 will be combined into a second parcel.

Supervisor Winkleman made a motion to approve the subdivision as presented; seconded by Supervisor Reese, MCU.

New Freightliner Truck

Supervisor Reese reported that a new Freightliner Tandem Truck has been ordered from Berman's Trucks under the Co-Stars contract and Bradco Supply will outfit the truck for snow removal.

Chairman Edwards made a motion to approve the purchase of the new truck; seconded by Supervisor Reese, MCU.

Police Pension Ordinance

Supervisor Reese explained that Solicitor Rosamilia will review and evaluate the existing ordinance and prepare a new draft of the ordinance.

Supervisor Reese made a motion to approve the Solicitor moving forward with revising the current ordinance for adoption; seconded by Supervisor Edwards. The motion carried 2-1 with Supervisors Reese and Edwards voting in favor of the motion and Supervisor Winkleman abstaining due to a potential conflict of interest.

Right-To-Know Officer Report

- (1) Request from Partner Engineering for information on property located at 53 Carl W. Kephart Blvd., Jersey Shore, PA (Dollar General), specifically if there are any building violations, zoning violations or fire code violations associated with the property.

Executive Session

Chairman Edwards called for an Executive Session at 7:34 pm to discuss personnel matters with the Township Solicitor. The regular meeting was called back to order at 8:00 pm.

Adjournment

There being no further business, Chairman Edwards made a motion to adjourn the meeting; seconded by Supervisor Winkleman, MCU.

The meeting adjourned at 8:05 p.m.

Respectfully submitted,

Darlene S. Macklem

Darlene S. Macklem, Secretary